

Andover Art Society - Exhibitions

**Spring Exhibition Tuesday 25th April to Saturday 6th May 2017
(Handing in Monday 24th April 9:30 – 10:30AM)**

Please read carefully and retain for reference.

The entry fee for this two week exhibition is £5 plus £3 per picture hung (£5 for any picture 60cm or larger in any direction); 10% commission will be taken on sales for the Art Society and credit card sales incur a 5% fee. **Your prices should include these costs.** It is necessary for the Gallery to be manned on Tuesdays and Saturdays and Stewards must be able to handle sales including other items on display in the Gallery by both card, cash or cheque. Please indicate on reverse of form which dates you can do if required.

Space is limited and if demand exceeds the space available there may be an element of selection. It is our intention to hang something from everyone and we will hang as much work as we can. All entries must be delivered to The Gallery at The Fairground between 9.30am and 10.30am on Monday 24th April. (Any work sold will, where possible, be replaced by another work by the same artist, otherwise whatever is available will be hung in replacement.) The attached form listing the work **must be returned by 25th March at the latest** to allow time for labels and catalogue to be prepared.

Please list framed work first (**1-3**), then work for the browser (1-5), then cards (1-5).

Work for hanging (Max 3 pieces) must:

- **be framed unless it is on canvas, in which case the edges must be finished.**
- **be labelled on the back showing name of artist, title and price.**
- **have D rings fitted on the back on both sides, with cord fitted (No Wire), just the same as though the work were hung from conventional hooks. The cord must not be knotted in the middle; if it is threaded through both rings and knotted it must be capable of being moved so that the knot doesn't sit in the middle. The cord should be taut.**

Work for the browsers (Max 5 items, no duplicates except for reserves) must:

- **be securely wrapped in cellophane.**
- **be labelled on the front (top right is best) with the artist's name, title, medium and price.**

Work not complying with the above will not be exhibited.

When you deliver your work please ensure that you remove and take home with you any wrapping materials as there is no storage space at the Gallery. Whilst the greatest care will be taken **we cannot accept responsibility for any loss or damage.** You should arrange your own insurance for the duration of the exhibition.

Work not sold must be collected from the Gallery at 4pm on Saturday 6th May. **No work may be taken down before 3:30pm or before the last visitor has left whichever is later.**

If you are unable to deliver your work at the time stipulated or are likely to have problems collecting your work, please make alternative arrangements with another member or friend, work must not be left at the Gallery after the end of the exhibition.

The number of visitors we get is directly related to the number of people we each invite. We should not simply rely on passing trade and we would urge everyone to invite as many people as possible. An invitation will be prepared, please indicate, on the form how many you require.

You may enter up to 5 different cards (max 5 of each) which must be listed on the form. They will only be included for sale if space is available. They will be sold for £2 each unless you label each card differently.

Spring Exhibition 2017 – The Gallery at The Fairground

I would likeinvitation cards & Posters

Posters will be displayed at:...

No	Title of Work	Medium	H cm	W cm	Sales Price	Hanging Fee
1	Work for hanging					£3/5
2	Work for hanging					£3/5
3	Work for hanging					£3/5
1	Work for Browser					Free
2	Work for Browser					Free
3	Work for Browser					Free
4	Work for Browser					Free
5	Work for Browser					Free
1	Cards					Free
2	Cards					Free
3	Cards					Free
4	Cards					Free
5	Cards					Free
Entry Fee						£5
Please make cheque payable to Andover Art Society				Total		

Stewarding Roster

Please indicate alternatives when you can be available; we will try not to use anyone more than once

Date	Morning	Afternoon
Tuesday 25 April	10 AM to 1 PM	1 PM to 3 PM
Saturday 29 April	10 AM to 1 PM	1 PM to 4 PM
Tuesday 2 May	10 AM to 1 PM	1 PM to 3 PM
Saturday 6 May	10 AM to 1 PM	1 PM to 4 PM

I have read and accept the terms of entry and attach a cheque made payable to Andover Art Society.

Signed.....PRINT NAME:.....Tel. No.:.....

Please return completed form, including stewarding roster dates, no later than 25th March to:

Andover Art Society, 48 Old Winton Road, Andover SP10 2DB