



ANDOVER ARTS & CRAFTS

EXHIBITIONS BOOKING FORM

Hampshire Open Studios

Exhibition Dates: Tuesday 15th to Saturday 26th August 2017

Venue: Sheep Shed Gallery, Weyhill

Theme: Open.

Work to be delivered Monday 14th August 9:30 – 10:30am. Collection 3.30 – 4pm on the final day. If you are unable to deliver your work at the time stipulated or are likely to have problems collecting your work, please make alternative arrangements with another member or friend, work must not be left at the Gallery after the end of the exhibition.

'Through the Year – A Creative Challenge'

Exhibition Dates: Saturday 2nd September to Saturday 21st October

Venue: Andover Museum

Theme: 'Through the Year' It will also be possible to put craft work into this exhibition as there is display cabinet space available.

Details about delivery & collection will be sent to participants nearer the time.

Terms & Conditions for Exhibiting

Please read carefully and retain for reference.

Entry fees

£5 plus £3 per picture hung (£5 for any picture 60cm or larger in any direction).

Max 3 pieces for hanging.

Max 5 items for Browser, no duplicates except for reserves

You may enter up to 5 different cards (max 5 of each) which must be listed on the form. They will only be included for sale if space is available. They will be sold for £2 each unless you label each card differently.

Commission

10% commission will be taken on sales for the Art Society and credit card sales incur a 5% fee. Your prices should include these costs.

Selection

Space is limited and if demand exceeds the space available there may be an element of selection. It is our intention to hang something from everyone and we will hang as much work as we can. Any work sold will, where possible, be replaced by another work by the same artist, otherwise whatever is available will be hung in replacement.

Admin

The attached form listing the work must be returned by the week before the exhibition at the latest to allow time for labels and catalogue to be prepared.

Please list framed work first (1-3), then work for the browser (1-5), then cards (1-5).

Work for hanging must :

- be framed unless it is on canvas, in which case the edges must be finished.
- be labelled on the back showing name of artist, title and price.
- have D rings fitted on the back on both sides, with cord fitted (No Wire), just the same as though the work were hung from conventional hooks. The cord must not be knotted in the middle; if it is threaded through both rings and knotted it must be capable of being moved so that the knot doesn't sit in the middle. The cord should be taut.

Work for the browsers must:

- be securely wrapped in cellophane.
- be labelled on the front (top right is best) with the artist's name, title, medium and price.

Work not complying with the above will not be exhibited.

When you deliver your work please ensure that you remove and take home with you any wrapping materials.

Disclaimer

Whilst the greatest care will be taken we cannot accept responsibility for any loss or damage. You should arrange your own insurance for the duration of the exhibition.

Invitation

The number of visitors we get to exhibitions is directly related to the number of people we each invite. We should not simply rely on passing trade and we would urge everyone to invite as many people as possible. Publicity materials will be prepared, please indicate on the form how many you require.

Please complete the attached form.



Exhibition Title:

Name:

Contact Details:

I would/would not like publicity materials

I can place a poster at

No	Title of Work	Medium	Hcm	Wcm	Sale Price	Hanging Fee
	Hanging					
1						
2						
3						
	Browser					
1						
2						
3						
4						
5						
	Cards					
1						
2						
3						
4						
5						

Please make any cheque payable to Andover Art Society.

Alternatively to pay by Bacs: Andover Art Society. Sort Code 40-08-28. Acc No 81407589

I have read, understood and accept the terms of entry.

Signed:

Print Name:

Please return form to: Annette Hobbs, 48 Old Winton Road, Andover. SP10 2DB